



iPad Tips & Tricks – Folders

Folders allow you to group similar apps together to help save space.

While organizing your apps, drag one app icon on top of another. This then creates a folder with both apps inside.

You can then name the folder to reflect the apps it contains. To move more apps into a particular folder, simply return to the main screen and drag the other apps into the folder icon. You can put up to 20 apps in each folder.



NOTE: you don't need to tap the folder icon to close it. You can tap any spare screen space or press the Home button to return to the home screen.