



iPad Tips & Tricks – Switch Settings

The Switch On the side of the iPad lets you lock the screen rotation or mute the sound. You can customize the switch to your preferred option.

Open, **Settings**, tap **General**, and find **Use Side Switch**. Choose **Lock Screen** if you want the switch to lock the rotation, or **Mute** if you want to make the iPad silent.

You can easily access the other option you don't choose from the **Multitasking Bar**. Open the **Multitasking Bar** and then swipe across it to the right. On the far left side, an icon will show the option you didn't select. Tap it to turn that option on or off.

